

Minutes of the meeting of the Maine Criminal Justice Academy Board of Trustees held at the Maine Criminal Justice Academy Board Room on January 6, 2006.

Board Members Attending

Mr. Brian MacMaster, Chair, Representing
Attorney General G. Steven Rowe
Sheriff Lloyd Herrick
Chief Jerry Hinton
Deputy Chief Amy Berry
Sergeant Mark Warren, Maine Warden Service
Representing Colonel Thomas Santaguida
Major Robert Williams,
Representing Colonel Craig Poulin
Ms. Lois Reckitt
Ms. Roberta Tibbetts
Ms. Linda Smithers
Mr. Richard Davis
Ms. Lisa Webster
Mr. Richard Harburger

Board Members Absent

Mr. Laurel Daigle
Sergeant Travis Roy
Commissioner Michael Cantara
Mr. Wesley Andrenyak, Secretary
Representing Commissioner Martin Magnusson
Mr. James Ferland

Participants

Mr. John Rogers, Academy Director
Mr. Alan Hammond, Assistant Director
Mr. Eric Parker, Training Coordinator
Mr. Jim Lyman, Training Coordinator
Mr. Jack Murphy, Training Coordinator
Ms. Sue Holmes, Training Coordinator
Warden Scott Francis, Passamaquoddy Warden Service
Chief Bill Nicholas, Passamaquoddy Warden Service
Mr. Paul Plaisted, Justice and Planning Management Associates

Item One on the Agenda: Call to Order

Chair MacMaster called the meeting to order at 10:03 A.M.

Item Two on the Agenda: Roll Call

Chair MacMaster asked the Board Secretary to read the roll call.
He noted that a quorum was in attendance.

Item Three on the Agenda: Minutes of the Previous Meeting

Mr. Harburger moved and Chief Hinton seconded.

**MOTION: To accept the minutes of December 2, 2005, Board of Trustees meeting as presented
and to be placed on file with corrections as stated.**

Motion Carried.

Item Four on the Agenda: Certifications

A. Instructor Certification

Ms. Holmes presented requests for approval of Instructor Certification for the following individuals:

Officer Stephanie Beaulieu, Bureau of Motor Vehicles
Trooper Jason Madore, Maine State Police
Officer Patrick Polky, Camden Police Department
Sgt. Richard Thompson, Cumberland County Sheriffs Office

Chief Hinton moved and Ms. Tibbetts seconded.

MOTION: To approve Instructor Certification for the above individuals as presented.

Motion carried.

As an addition to the agenda Mr. Parker presented a request for K-9 Handler Team Certification for Robert Angelo and K-9 Karan of the Bangor Police Department.

Mr. Harburger moved and Deputy Chief Berry seconded.

MOTION: To approve K-9 Handler Team Certification for Robert Angelo and K-9 Karan as presented.

Motion carried.

Item Five on the Agenda: Criminal Convictions and Waiver Requests

Sheriff Herrick presented the recommendation of the complaint committee regarding Scott Francis of the Passamaquoddy Warden Service. Mr. Francis and Chief Nicholas were both present for this meeting.

Chief Hinton moved and Ms. Tibbetts seconded.

MOTION: To enter into a three year consent agreement with Scott Francis to allow him to attend the Basic Law Enforcement Training Program on the condition that the applicant agree that if any criminal charges are docketed against the applicant during the initial three year term of the certification, the applicant will notify the director of the Maine Criminal Justice Academy within ten days of the charge being docketed and immediately surrender to the Board any certification he may possess or that has been issued by the Board.

Motion carried.

The Agenda item related to Stephen Taylor was postponed to the end of the meeting.

Item Six on the Agenda: Complaint Committee Reports

Sheriff Herrick stated that the committee had nothing to present at this meeting.

Item Seven on the Agenda: Committee Reports

Policy Standards Review Committee, Chief Hinton stated that the committee members have been communicating by e-mail and that the committee plans to have policies to present to the Board at its March 3rd meeting.

Item Eight on the Agenda: Reports from the Board Chairman

Chair MacMaster reported that he has met with legal staff at the Attorney General's office regarding ADA claims.

Mr. MacMaster reported he received a voluntary surrender from Clifford Daigle, who serves as the animal control officer for the town of Bowdoin and was formerly employed by Auburn Police Department.

Item Nine on the Agenda: Reports from the Director

1. General Items:

- Ron Gregor, the Academy's most senior Training Coordinator of 16 years retired on December 30, 2005. Ron has been an exemplary employee and will be sadly missed. We had a combination holiday get together and a retirement send-off for Ron on 12/30/2005.
- On January 10, 2006 Lauren Meservie will fill the vacant position. This position will be a combination of work at SMCC and at the Academy. Lauren comes very highly recommended from the Maine Community Policing Institute, as their former Training Coordinator. She has taught computer courses at the High School and College level. She has a BS in Business Management and Masters of Arts in education Technology. I met with the District 2 Chiefs on 12/15/2005 because of their concerns regarding this change. They seemed satisfied that their needs will continue to be met.
- Paul Rice the Head Chef from Republic Management quit 2 weeks ago to take a better job with the Maine Department of Agriculture. He worked for Republic Management and Donovan and Donovan for the last 16 years. Paul has been replaced by a person who recently retired as a Chef in the military. Alan met with their new employee the other day and has gone over the food evaluations from the 9th BLETP.
- I met with the Maine Chiefs of Police Association and the Maine Sheriffs Association this past month and brought them up to speed on all changes at the Academy.
- Discussed letter from Scott Carlton, dated 12/19/2006.

2. Basis Law Enforcement Training Program (BLETP):

- The 9th BLETP started on 8/15/2005 with 66 Cadets and 4 people on the waiting list. One Cadet was terminated by his agency in the 17th week and we held a dismissal hearing in the 18th week on the same Cadet. He did not show and it was not appealed.
- Graduation was held on December 16, 2005 at 1000 hours. District Court Chief Judge Vendean V. Vafiades will be the keynote speaker.
- Parking was a problem and I will try to address it later this Spring. We will need to look at some alternatives from no parking signage to a new parking lot to working with the Town of Vassalboro. I will keep you informed.
- We did have a marriage proposal on stage with one Cadet professing his love for his girlfriend. She accepted. They received a standing ovation.
- The 10th BLETP numbers are now down to 72 from 107 at the highest. All the John Doe slots are filled with people. I suspect the starting number will be between 62-66. Many have not passed the PFT test and we are still missing some paperwork on others.
- If there are over 66 who qualify, I'm not going to have a waiting list. Based on the 9th evaluations.
- I have locked in 4 Cadre so far. Sgt. Frank Poirier and Sgt. Christopher Coleman will return as Cadre Supervisors. Det. Sean Lally of Westbrook PD, Dep. Aaron Turcotte of Franklin County SO and John Nueslein from Portland PD will be here for the 10th BLETP.

3. MCJA Budget Issues:

- There are no budget issues at this time, but I will keep the Board informed as they arise.

4. Annual Reports:

- Alan sent out the annual reports in December. We will have a report for the March 3, 2006 Board meeting as to the delinquent LE and corrections officers or any agency regarding training or the submission of the required forms.
- Corrections will consist of the Annual Roster, Affirmation on Mandatory Training for 2005, Non-Compliance form on Mandatory Training, and the Excessive Use of Force Report form for all F/T corrections officers. A letter will also be sent regarding the reporting on the

Notice of Employment form and the Background Check form for all P/T corrections officers, starting 01/01/2006 as well as Transport Officers.

- Law Enforcement will consist of the Annual Roster, Affirmation of Mandatory Training for 2004-2005, Non-Compliance form on Mandatory Training, and Excessive Use of Force Report, Freedom of Access Certification, and Certification of the Recording & Preservation of Interviews of Suspects in Serious Crime for all F/T and P/T law enforcement officers. A survey letter will also be sent to each Chief Law Enforcement Officer, requesting information of the cost effectiveness to the mandatory on-line training for their agency.

A discussion ensued.

Ms. Smithers moved and Major Williams seconded.

MOTION: To approve a \$25 charge for NO CALL/NO SHOW for BLETP Physical Fitness Tests.

A discussion ensued.

Motion carried.

Item Ten on the Agenda: Old Business

Ms. Smithers stated some concerns she had about the dismissal of a cadet from the last BLETP.

Item Eleven on the Agenda: New Business

Mr. Hammond presented information on the Regional Training Report. He stated that District II and District III have submitted their training schedules. This was for informational purposes only.

The Online Training Advisory Committee report was distributed to the Board.
Paul Plaisted of JPMA shared his point of view regarding the current state of the online training.

A discussion ensued.

The criminal conviction of Stephen Taylor from Item Five was taken up at this time.

Sheriff Herrick moved and Ms. Smithers seconded.

MOTION: To approve revocation of certification for Stephen Taylor.

Motion carried.

Item Twelve on the Agenda: Adjournment

Mr. Harburger moved and Chief Hinton seconded.

MOTION: To adjourn the meeting of January 6, 2006.

Motion carried.

Chair MacMaster adjourned the meeting at 11:28. The next meeting is scheduled for March 3, 2006, at 10:00 A.M. at the Maine Criminal Justice Academy in Vassalboro.